



# Young Artist Auditions 2017

## STEP-BY-STEP INSTRUCTIONS



1. Reserve Friday and Saturday, **March 10th and 11th, 2017** on your calendar, and refrain from scheduling any other appointments for that day until you know what your responsibilities require.
2. Read the Young Artist Auditions Guidelines **very carefully!!!** (Found on the RPTA Website.)
3. Make copies of the COMMITMENT SHEET FOR STUDENTS & PARENTS to give to your students.
4. Select Music:
  - Use only the **2017** YAA Repertoire List (see our website: [www.raleighpianoteachers.org](http://www.raleighpianoteachers.org))
  - Each student must own his/her music score. No copied music allowed!
  - Simplified arrangements are allowed **ONLY** in Elementary I. Standard transcriptions that have become part of the classic piano repertoire are allowed in all categories.
  - Select music that fits within the time limit for each level (see YAA Guidelines).
5. Fill out the PARTICIPATION SHEET:
  - PRINT CLEARLY your name, phone number, and e-mail.
    - Make as many copies as you need **BEFORE** you fill out student information.
  - tip:** use a copy of this form through the fall to organize your students and their repertoire
  - Fill in the students' information, checking with your students the correct spelling of their names exactly as they wish it to be printed on the grading sheet.
  - Identify siblings **ONLY** if they have different last names or study with a different teacher. For siblings with different last names and/or different teachers, list the students' names and teachers on a separate piece of paper and attach it to the participation sheet.
  - After completing the form, make 2 copies. Include the original and 1 copy in your registration packet due at the December 14<sup>th</sup> deadline. Keep 1 copy for your records.
6. Fill out COMPOSITION FORMS (if applicable):
  - Make as many copies of the PIANO COMPOSITION APPLICATION as you have student entries; a completed application must accompany each composition.
  - Fill in the appropriate information on the COMPOSITION PARTICIPATION SHEET. The original and 1 copy should be included in your registration packet.
7. Complete the FINANCIAL FORM after choosing the correct form: RPTA Member, NCMTA Member or Non-NCMTA Member. Double check your math! Write one (1) check made payable to RPTA. Do not send cash.
8. **EVERY TEACHER** entering students is required to participate in the work needed to make this huge event a success. The TEACHER RESPONSIBILITIES form must be included in your registration packet. We encourage you to recruit help from parents and students. Every teacher will be assigned at least one job. Teachers entering more than 10 students will be assigned 2 jobs. Teachers who enter more than 20 students will be assigned 3 jobs. Each job will last approximately 4.5 hours. Signing up for a job at the monthly meetings through December will ensure job(s) of your preference.
9. As you prepare your registration packet for submission by **December 14<sup>th</sup>**. Use the checklist on the website to help you make sure you have all the forms in your packet. Fasten only the clasp on the envelope; PLEASE DO NOT SEAL ENVELOPES!
10. Bring your registration packet to the December 14<sup>th</sup> RPTA meeting by noon. Mailed packets must be received by 6 PM, December 14<sup>th</sup>. You will receive your schedule by email by the end of January. Please mail packets to:

**Debra Heath, 5308 Tilford Lane, Raleigh, NC 27613**

**Who to call/text with questions:**

**Debra Heath: 919.607.4099 or email at [debraheathpiano@yahoo.com](mailto:debraheathpiano@yahoo.com)**



*☞ Your name, phone number, and e-mail are necessary on each form because they are handled by different YAA committee members.*